M.Ed. Policies

Institutional and state requirements for the credential must be satisfied in order for any candidate to pursue the M.Ed. Examples of state requirements include successful documentation of subject matter competency (e.g., waivers, PRAXIS or CSET) as well as state-mandated CBEST and RICA examinations. Institutional requirements include satisfactory completion of all coursework assignments and satisfactory completion of student teaching.

If a candidate has not satisfied the institutional and state requirements by the end of spring quarter of the credential year, that candidate cannot pursue the M.Ed. that summer.

Any student who is not current and in good standing with credential requirements at the end of winter quarter is advised to not continue to pursue the M.Ed. that year. The spirit of this policy is to support the candidate’s successful completion of state and institutional credential requirements without the additional pressure of the M.Ed. Any candidate falling into this category, who by the end of spring quarter will likely complete all institutional and state requirements for the credential, can appeal her/his case before an appeals committee.

The appeals committee will consider possible exceptions to the above-stated policy on a case-by-case basis. If you qualify for the appeals process, you will be given the opportunity to present your case. You will be notified at the end of winter quarter if you are required to have your case approved by the appeals committee. If so, you should be prepared to address:

1. how you have met the institutional requirements of the credential program;

2. how you have met and will continue to meet the expectations of the M.Ed., including work completed on artifact collection and analysis, theoretical framing ideas, research, collegial interactions, collegial meetings, etc.